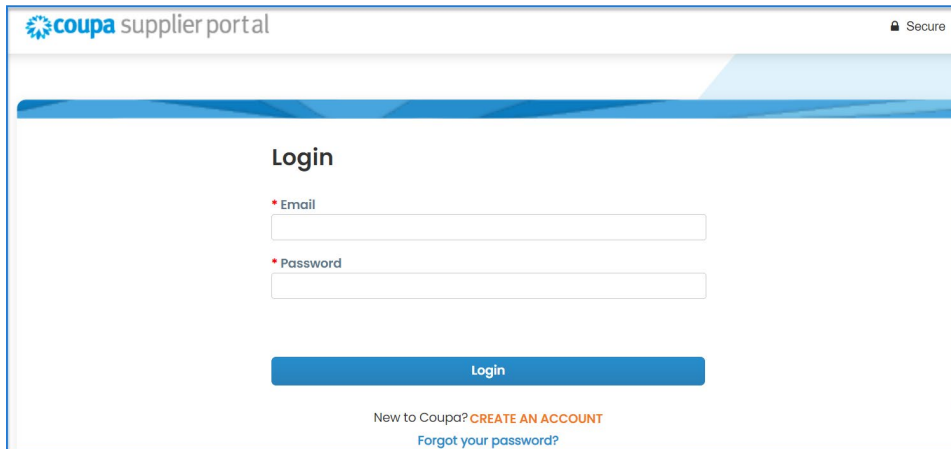


## Updating Language Selection

Your preferred local language can be selected in two ways in the Coupa Supplier Portal. The steps below will outline how to select your preferred local language from the Coupa Supplier Portal Login page and from any CSP page once you have logged in.

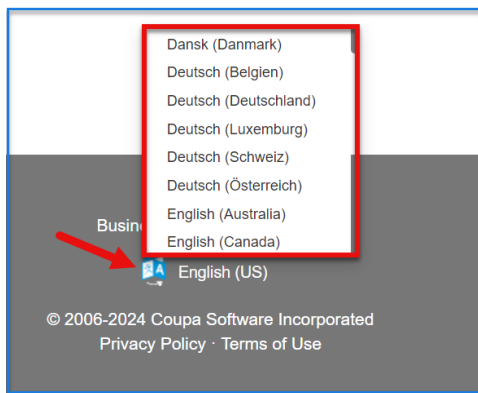
1. Open to the log in page for the Coupa Supplier Portal <http://supplier.coupahost.com/>.



2. Scroll down to the bottom of the page, click **English (US)** to select your preferred language.



**NOTE:** To select your preferred local language after you have logged into CSP, scroll to the bottom of any CSP page. Repeat step 2, above.



For additional support, please reach out to your Procurement Buyer Support Team.

| Region & Line of Business | Support Email Contact   |
|---------------------------|---|
| ADV & GWS APAC            | <a href="mailto:APAC_ProcurementBuyerSupport@cbre.com">APAC_ProcurementBuyerSupport@cbre.com</a>  |
| Corporate & US            | <a href="mailto:usprocurement@cbre.com">usprocurement@cbre.com</a>  |
| GWS U.S. & Canada         | <a href="mailto:GWSNAM_ProcurementBuyerSupport@cbre.com">GWSNAM_ProcurementBuyerSupport@cbre.com</a>  |
| GWS Latin America         | <a href="mailto:LATAM_ProcurementBuyerSupport@cbre.com">LATAM_ProcurementBuyerSupport@cbre.com</a><br>Chile, Panama, Peru, Costa Rica, Uruguay, Dominican Republic, Columbia, Argentina, Mexico |
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